

UNIVERSITY OF MICHIGAN - SCHOOL OF MUSIC, THEATRE & DANCE

Rate Sheet for

Arthur Miller Theatre

As of August 2019

One (1) Day:	\$500.00
Two (2) Days:	\$880.00
Three (3) Days:	\$1,100.00
Four (4) Days:	\$1,300.00
Five (5) Days:	\$1,430.00
Six (6) Days:	\$1,600.00
Seven (7) Days:	\$1,760.00

Eighth (8) Consecutive Day Only: 50% of one-day rate – (If rental goes beyond eight (8) days, rates follow above schedule without exception)

Lobby only (one day, 4 hours, includes House Manager only): \$ 300.00 (First 4 hours), \$100.00 each additional hour

Events involving paid professional artists must be handled by an official University presenter. Additional costs and fees may apply.

To initiate a reservation -

Renter must provide a non-refundable \$100.00 deposit per day of rental, and return a signed confirmation letter, provided by the University Productions Scheduling Office.

30 days prior to the event -

Renters must disburse the entire base rent to the University Productions Scheduling Office.

[For Non U-M Organizations only]

2 weeks prior to the event -

The signed contract must be returned to the University Productions Scheduling Office.

Failure to meet any of these requirements can result in forfeiture of the date.

CANCELLATION POLICY FOR RESERVATIONS & CONTRACTED EVENTS

- Day of the Event: 100% of the rental fee will be charged.
- Less than 72 hours notice: For a Load-in day or lecture, a 30% cancellation fee of the day rate will be charged. For a Performance day, a 50% cancellation fee of the day rate will be charged.
- Less than 30 days notice: a \$200.00 cancellation fee.
- Less than 90 days notice: a \$150.00 cancellation fee.
- Earlier cancellations: A full refund of deposited funds, minus the non-refundable deposit.

BASE RENT INCLUDES:

- Access to the theatre from 9am to 1am
- One house technician for 1 shift (8 hours)
- One house manager for 1 performance per day
- HVAC, custodial, open & close of theatre
- Use of dressing rooms (with showers)
- Use of box office
- Sound system (as outlined in the Technical Specifications)
- Lighting system (as outlined in the Technical Specifications)
- 20 Music stands and chairs
- Use of upright piano

ADDITIONAL CHARGES TO BASE RENT INCLUDE:

- Overtime hours for building - Before 9am - \$175.00/hour, After 1am - \$225.00/hour
- 2nd shift house technician - \$27.50/hour - charged in 4 hour blocks
- Additional house tech (as needed) - \$27.50/hour - charged in 4 hour blocks
- Additional lobby staff for receptions/perfs as needed - \$27.50/hour - charged in 4 hour blocks
- Piano moving and/or tuning - as per arrangements by renter
- Orchestra pit, thrust addition & removal - at cost
- Changes to Access times less than 24 hours in advance will be subject to double-time rates for affected personnel