2008 RESIDENCE HALL RULES AND REGULATIONS
Please read this document, sign the accompanying blue form, and return the blue form before May 30.

CONDUCT
Acts of discrimination or discriminatory harassment based upon an individual's race, sex, color, religion, creed, national origin or ancestry, age, marital status, handicap, Vietnam-era status, or sexual orientation are a serious violation of University policy and will be dealt with promptly. Sexual harassment is illegal under both state and federal law. In some cases, it may be susceptible to prosecution under the criminal sexual conduct law.

Alcoholic beverages, illegal drugs, laser pens, fireworks, explosives, and all weapons are absolutely prohibited in the hall. It is against the law to tamper or misuse building fire alarm or fire-fighting equipment. Tampering with or misuse of elevator alarms, emergency call buttons or calling 911 from a room or elevator telephone, except in an emergency, is against the law. Penalties will be enforced. Each room will be inspected before departure and any damages to the room or to University property will be assessed and charged equally to all persons who occupied the room. The room must be left in the same condition as it was received during move in. Do not fasten anything to the walls or tamper with window screens. Excessive litter will result in a housekeeping charge to each camper assigned to the room.

Appropriate behavior is expected at all times. Excessive noise or rowdiness will not be tolerated. Radios must be turned off at lights-out time and kept low in the morning hours. The use of candles or other open flames, explosives of any type including smoke bombs, "snaps", or fireworks are dangerous and their use or presence in the residence halls is prohibited since they endanger all occupants.

-- SMOKING IN THE BUILDING IS PROHIBITED --

VISITORS
ALL VISITORS, INCLUDING PARENTS, MUST CHECK-IN FIRST WITH THE FRONT DESK WHEN VISITING A CAMPER. Only participants and program staff are allowed in the living areas of the building. At no time are participants permitted in the living areas to which they are not assigned. Participants may only be checked out of the residence hall by a parent/guardian or program staff. Visitors, other than parents, who may be taking the camper from the residence hall, must be approved by the parent/guardian during program registration.

HOURS
The Bursley Front Desk scheduled hours are M-F 8:00 am to 10:00 pm, Sat 10:00 am to 7:00 pm and Sun 10:00 am to 10:00pm. The Front Desk hours are subject to change. All exterior doors are locked 24-hours per day for security. Corridor doors are locked at 10:00 pm and campers must have a counselor with them to enter the rooming wings after that time. Special activities may be planned in the evening by Program Staff. Security and/or residence hall staff may request additional identification if there are questions about the whereabouts or identity of a participant.

KEYCARD, LANYARD, CARD HOLDER
A room keycard, m-card, card holder, and a lanyard will be issued at the check-in for purposes of identifying residential campers. If a keycard is lost, a temporary card will be issued at the front desk. There will be a charge of $5.00 for a lost keycard. The room keycard, lanyard and card holder should not be loaned to anyone and are not transferable.

TELEPHONES
Room telephones are available in the room. Participants may place collect and credit card calls from their room and receive long distance calls (not collect).

PERSONAL PROPERTY
The University assumes no responsibility for personal property. Please leave valuable items such as stereos, CD players, video games and cameras at home. Bring only a small amount of personal expense money with you since the halls do not have any secured storage facilities. Traveler's checks in small denominations are recommended as the safest way to carry money. If camper’s parents' personal property insurance policy does not cover personal possessions away from home, the purchase of a short-term rider is suggested.

FOR SECURITY, ROOM DOORS ARE LOCKED AT ALL TIMES.
**DAMAGES**

Room checks will be conducted by camp staff to determine room damages. Any damages caused in the rooms or common areas will be charged to the responsible party. Replacement cost will be charged to anyone who removes or damages University property. **If no single party can be identified, the occupants of the room or the entire assigned hall will be charged accordingly.**

**MAIL**

Mail should be addressed as follows:

Student’s Name and MPulse Ann Arbor Session Name  
c/o MPulse Ann Arbor  
1281 Moore Bldg  
1100 Baits Dr  
Ann Arbor MI 48109-2085

**LINENS & ITEMS TO BRING**

Participants are responsible for bringing their own toiletries. Twin bed sheets, blanket, a pillow, and a towel are provided at check-in. For programs lasting longer than 7 days a linen and towel exchange takes place weekly on Thursday, from 5pm-10pm. Other recommended items include an alarm clock, a fan, and hand sanitizer.

**EARLY DEPARTURES**

If a Participant must leave before the official ending date for the program, if under 18 a parent or guardian must notify the program organizers, and record the information on the early release form on the back of the registration card. If the participant is being picked up by someone other than the persons designated parent/guardian, written permission naming the responsible adult must be given to the Program Director before a participant can be released.

**PENALTIES**

VIOLATION OF ANY OF THESE RULES AND REGULATIONS MAY RESULT IN DISCIPLINE, UP TO AND INCLUDING, IMMEDIATE DISMISSAL FROM THE PROGRAM. At times, a verbal warning may be given to the camper to correct improper behavior. Participants who endanger themselves or others, or who continue to commit violations after having been warned, will be sent home. The parent/guardian will be notified.
Complete this form and mail it to the MPulse Ann Arbor office before May 30.

Dear Participant and Parent/Guardian:

Residence Hall Rules and Regulations with regard to participant conduct and the use of facilities are established in compliance with state and federal laws and the University of Michigan Regents' by-laws. Program registration is predicated upon the understanding of these rules and regulations. All program participants must abide by them regardless of age. This includes counselors, staff, coaches, trainers, and other program personnel residing in the residence halls. The cooperation of everyone is required if summer programs are to be successful, rewarding, and fun for all participants. Please read over the rules and regulations with your participant, sign the residence hall rules and regulations agreement, and mail it to the MPulse Ann Arbor office before May 30.

Thank you for your cooperation. Questions concerning housing, should be directed to (734) 764-5325.

Sincerely,

Sara Schwartz
Program Coordinator
Conference Services

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PLEASE READ AND SIGN BELOW:

We have read the Rules and Regulations governing the behavior of campers in University of Michigan Camp Housing. We understand and agree to abide by them. We understand that failure to abide by these rules and regulations may result in various forms of discipline, up to and including immediate dismissal from the program.

Parent/Guardian Signature *          Print Name          Date

Participant Signature            Print Name            Date

*If a camper, fourteen years of age or younger, is at registration alone, the program coordinator must sign for the camper in place of the Parent or Guardian.