RECITAL CANCELLATION FORM

Cancellation Policy: Students are allowed to reschedule their recital as needed until the add/drop deadline. After this point, any student cancelling a recital will not be allowed to reschedule in any SMTD performance space for the remainder of the semester. Exceptions can be made for injury/illness (doctor’s note required) or family emergencies.

Student Name: ____________________________ Date: ________________

Recital Location: ___________________________________________________________________________________________

Recital Date/Time: ________________ Dress Rehearsal Date/Time: ________________

Reason for Cancellation:

- Student may be allowed to reschedule in an SMTD performance hall (based on availability)
  - Injury/Illness (Please attach doctor's note)
  - Family Emergency
  - “Act of God” (weather catastrophes, travel emergencies)

- Student will NOT be allowed to reschedule in an SMTD performance hall:
  - Scheduling Conflicts
  - Preparedness/Program not ready for performance
  - Problems with assisting artists

- Other. Rescheduling ability will be determined by appropriate SMTD staff:

  ___________________________________________________________________________________________

  ___________________________________________________________________________________________

  ___________________________________________________________________________________________

  ___________________________________________________________________________________________

________________________________________
Faculty Signature

__________________________________________________________________________________________

Date

________________________________________
Student Signature

__________________________________________________________________________________________

Date