Petition to Use Upper Level Musicology as Upper Level Writing

The preferred method of completing the Upper Level Writing Requirement (ULWR) is by selecting an approved course as listed on the LSA Course Guide. Students wishing to use a 400 level MUSICOLOGY course as the ULWR, may request permission by submitting this petition. All information below must be completed before petitions will be considered.

**Petitions must be submitted to the Associate Dean of Academic Affairs within the first three weeks of the term.**

Should this petition be approved, the student and instructor are expected to adhere to the following guidelines established for the ULWR as outlined on the Individual Arrangement Petition through Sweetland Writing Center:

**Quantity**: Students must produce a substantial amount of writing, which should include revisions and may include various preliminary and exploratory writing exercises. Many have found that assignments that add up to 30 pages provide opportunity for significant growth in writing.

**Frequency**: Students must receive frequent criticism on their work. Sweetland asks that the student and instructor arrange a series of one-on-one meetings throughout the semester to discuss the student's work at all stages of the writing process from developing a working thesis to a final polished product.

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**Date**

**Term**

**Student Name (print)**

**UMID #**

**Email**

**Degree Program**

**Year (Sophomore, Junior, Senior)**

**Musicology Course (MUST be 400 level)**

**Instructor**

Please explain the circumstances for the petition and why you are unable to elect an approved ULWR course:
To be completed by the Instructor:

_____________________________________
Instructor Name (print)  Signature

Writing Assignments: Please describe the kind(s) of writing the student will be doing in your course (journals, research papers, short critical analyses, lab reports, etc.)

Writing Instruction: Indicate how the student will receive instruction on writing (through one-on-one conferences about papers, class discussion, written comments, etc.)

Should the student fail to complete agreed upon work that allows for the completion of the ULWR, but does allow for completion of course credit, please notify Deedee (dianals@umich.edu) before final grades are submitted.

I approve the use of this course as the student’s Upper Level Writing Requirement:

_____________________________________
Instructor Signature  Date

_____________________________________
Associate Dean for Academic Affairs  Date

Please return completed form to SMTD Registrar (Deedee Ulintz) in room 2270 Moore Building