University of Michigan  
School of Music, Theatre & Dance  
Class Piano Policies 2011-2012

• All elections in Class Piano are laboratory courses  
• Attendance is required at every class session  
• At class sessions you will receive:  
  - daily monitoring and assistance for development of keyboard skills, keyboard theory, technique and sight reading skills  
  - daily assignments, explanations and assistance  
  - regular testing and progress evaluation  
  - materials and teaching designed to assist in achieving the aforementioned goals

ANY UNEXCUSED ABSENCE WILL RESULT IN A LOWER CLASS AND FINAL GRADE.  EACH UNEXCUSED ABSENCE WILL LOWER YOUR CLASS GRADE BY ONE LEVEL (i.e. A to A-, B- to C+ etc.)

Excused absences:  
  a. Required University activities with written notification by faculty in charge.  
  b. Illness or emergency: written notification is required for emergencies, U-M health center forms for illness.

In the event of an excused absence, you may request information from your instructor regarding make-up work or testing.  It is your responsibility to be aware of all activities occurring in the class.  Most (but not all) announcements will be found on the course webpage.  You should check this daily.

DO NOT PURCHASE PLANE TICKETS DURING EXAMINATION WEEKS UNTIL DATES AND TIMES HAVE BEEN ARRANGED.

COURSE GRADE:  
Your grade for the course consists of the following—
1/3 class grade: daily work, testing and attendance  
1/3 mid-term jury  
1/3 final jury

A major portion of the jury average grade is determined by sight reading.  A total sight reading grade (class quizzes, mid-term and final sight reading portions) of C- or better is a pre-requisite for advancement to the next course level.
PRACTICE:
Daily practice is necessary and essential in order to build technical skill and progress. The length and focus of your daily practice may vary from that of your colleagues based on your previous keyboard experience and proficiency. Consult with your instructor regarding the recommended length of time for your daily practice.

PIANO LAB POLICIES:

ALWAYS TURN OFF YOUR PIANO AND VISUALIZER SCREEN BEFORE LEAVING.
NO FOOD, DRINK, OR GUM IN THE PIANO LABS.
NO TEXTING DURING CLASS
ABUSE OF THE EQUIPMENT IN ANY WAY WILL BE REPORTED TO CAMPUS SECURITY.